

Area Program Adviser

New Brunswick/Prince Edward Island

Position Description

Updated June 2021

MISSION

To be a catalyst for girls empowering girls

PURPOSE

To promote and support all activities relating to the GGC program.

ACCOUNTABILITY

Area Council and Provincial Program Advisory Committee

RESPONSIBILITIES

- Liaise between Area Council and the Provincial Program Adviser.
- Respond to communications in a timely manner.
- Participate in conference calls and Area Advisory Network Conferences.
- Provide the Provincial Program Adviser with an annual report and advise of Program needs in the Area.
- Attend Area Council meetings and provide on going updates for Program related activities.
- Have a working knowledge of branch specific programs.
- Provide resources and support to the Area Council and Unit Guider regarding delivery of the girls programs.
- Assist with the placement of Lone Girls with units that will include her in their programming.
- Ensure that planned activities are aligned with the GGC Strategic Priorities.
- Adhere to the Oath of Confidentiality and the Code of Conduct of GGC.

TERM

Three (3) Years

